

Meeting Minutes
Saturday, September 30, 2017
East Carolina University

Called to Order by: Ralph Evans, Director

Members Present: LaKesia Boone, Shawnda Cherry, Shelia Cumiskey, Karen Dameron, Catrina Davis, Muriel Dubose-Rook, Rhonda Holmes, Yolanda Johnson, Dr. Shamica Long-Lane, Douglas Miller, Tammi Ward, Kristen Watford, and Ethel Whitaker.

Also present was Ralph Evans.

Members Absent: Dr. Ella Benson, Michelle Burton, Jacqueline Hargrove, Oliver Holley, Sonya Rinehart, Marianne Russell, and Dr. Shelia Williams.

Agenda: The agenda was approved by consensus.

Minutes: The minutes from the previous meeting were approved by consensus.

Budget Report: The budget/finance report was approved as presented. (Moved by LaKesia Boone, seconded by Mary Harrell-Sessoms and approved unanimously).

Information Items: **Director's Report**

- **Calendar Update/Birthdays**
 - Happy **October** Birthday to:
 - LaTonia Vincent – 21
 - Oliver Holley – 27
 - Ralph Evans – 28
 - Check calendar -- Review Calendar and Update (add new reps birthdays)
- **November Meeting** – Ralph reminded members that the November meeting will be held at the Weldon City Schools Thursday, **November 9** due to Veteran's Day recognition on our regular meeting date.
- **Drive-In Conference Dues** – Ralph reminded the group that Fall conference fees were due September 11.
- **Membership Dues** – Ralph reminded the group that membership dues were due September 15, 2017.
- **ECU Partnerships** – Ralph gave a brief update on our partnership projects and will provide a more detailed report at a regular meeting.

November Meeting

- Suggested Topics/Presentations – Ralph asked for suggested topics or our November meeting. Dr. Shamica Long-Lane and Shawnda Cherry agreed to share samples of projects they have created.
- Other topics for consideration include Spring Conference and Collaborative initiatives.

Announcements:

The next meeting will be held **Thursday**, November 9, 2017 at the Weldon City Schools Central Office.

Adjourn:

With no further business, the meeting was adjourned.

_____, Director
_____, Recording Secretary