

Meeting Minutes
Saturday, October 10, 2009
Chowan University

Called to Order by: Ralph Evans, Director

Members Present: Brenda Dail, Susie Johnson, Lynn Lassiter, and Shanna.

Also present were Mollie Henderson, Dr. Brenda Tinkham, Angela Byrum (Edenton), Carol Swain (Hertford), and Ralph Evans.

Members Absent: Carolyn Bazemore, Rebecca Brown, Karen Dameron, Anna Howell, Wanda Hunt, Paula Mickey, Twanna Morales, Betty Pugh, Marianne Russell, Joanne Smith, Claudia Stalls, Brenda Winborne, and Halifax County Rep (TBD).

Agenda: The agenda was approved as presented. (Moved by Mollie Henderson, seconded by Dr. Brenda Tinkham, and approved unanimously).

Minutes: The minutes were approved as presented. (Moved by Susie Johnson, seconded by Mollie Henderson, and approved unanimously).

Budget Report: The budget report was approved as presented. (Moved by Brenda Dail, seconded by Shana Pendergrass, and approved unanimously).

Information Items: **Director's Report**

- **Membership Dues:** Ralph reminded the members that membership dues are due September 15, 2009, and recognized LEAs who had already paid dues for 2009-10.
- **Update Collaborative Calendar / Birthdays / Website:** Ralph asked participants if they had any new items to post on the Collaborative Calendar. The calendar can be viewed at <http://www.localendar.com/public/collaborative>. Ralph recognized the following birthdays: Lynn Lassiter September 27, Dr. Diana Lys October 9, Joanne Smith October 14, Selma Allen October 19, Brenda Winborne October 23, and Ralph Evans October 28. Representatives expressed their best wishes.
- **Retreat Topics:** Ralph requested input from representatives regarding topics for our annual retreat in January. Suggestions included: revisit virtual collaboration, teacher evaluations, Collaborative priority areas, etc.

Committee Reports

- None

Regional and Partner Updates

- **Mollie Henderson (DPI-REF):** Mollie reported that 20+ persons attended the teacher evaluation training she conducted September 23. The mentor training planned for early October did not have enough registrants to warrant the session. Mollie also informed the group about the process for Principal of the Year and Teacher of the Year interviews.
- **Dr. Brenda Tinkham (Chowan University - Dean):** Dr. Tinkham provided an update on the EDUC 225 Lateral Entry Course. Without support from the Model Teacher Education Consortium, the cost of the course has increased for LEAs and if it continues to be a six-hour course, the cost will increase. There was discussion regarding possibly opening the course up to non-Collaborative members, but there was insufficient numbers of representatives present to make that decision. The topic will be placed on the agenda for the November meeting for further discussion.

Action Items: **EDUC 225 Lateral Entry Course:** Action postponed until the November meeting.

Plus/Delta: The Collaborative used a Plus/Delta form to provide feedback on the meeting. A summary of results is listed below.

- Plus (Reps and Support Coaches)
 - Good session
 - Great collaboration (team work!)
 - This is a good place to learn so much.
 - Great activity for developing agenda format.
 - Good collaboration (21st century skills at work!)
 - Great location and facility
 - Take away
 - Very well organized.
 - Keep doing this each year.
 - Great workshops!
 - Good Rep. Meeting.
 - Excellent choice of sessions and presentation.
 - Good food
 - Great networking
 - Time well spent
 - All were able to give input
 - Great atmosphere
 - Collaboration among counties is always encouraging.
 - Group was focused and task-oriented
 - Useful “take away”
 - Organized format
 - Good food

- Facilities were very user friendly
- Information gained was very helpful to me as a new support coach.
- Delta (Reps and Support Coaches)
 - None listed
- Comments (Reps and Support Coaches)
 - Thanks to Dr. Tinkham for hosting this event. Beautiful University!
 - Once again thanks to Mr. Evans for using all of the Facilitation skills to be effective. You're great!
 - We were able to get a lot accomplished in a small amount of time.
 - Great job Ralph!
 - Always great to be at Chowan University.
 - This will be a great asset for the support coaches.
 - The creation of guideline for Teacher Talk Sessions is excellent.
 - As a brand new Support Coach that hasn't been trained yet, I feel I have a better idea of at least the "Teacher Talk" aspect of my role.
 - We developed a usable plan.

Announcements: The next meeting will be held in at Martin County Schools Central Office, November 6, 2009.

Thanks to Dr. Tinkham and Chowan University for hosting our conference and meeting. We had a great time.

Adjourn: With no further business, the meeting was adjourned.

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_____, Director

_____, Recording Secretary