

Meeting Minutes
Thursday, November 9, 2017
Weldon City Schools

Called to Order by: Ralph Evans, Director

Members Present: LaKesia Boone, Shawnda Cherry, Kenya Grant, Jacqueline Hargrove, Mary Harrell-Sessoms, Oliver Holley, Yolanda Johnson, Dr. Shamica Long-Lane, Tammi Ward, and Kristen Watford.

Also present were Dr. Anitra D. Wells, Superintendent, Weldon City Schools and Ralph Evans.

Members Absent: Dr. Ella Benson, Michelle Burton, Shelia Cumiskey, Karen Dameron, Catrina Davis, Rhonda Holmes, Karen Riddick, Sonya Rinehart, Marianne Russell, and Dr. Shelia Williams.

Agenda: The agenda was approved as presented. (Moved by Mary Harrell-Sessoms, seconded by Shawnda Cherry and approved unanimously).

Minutes: The minutes from the previous meeting were approved as presented. (Moved by Mary Harrell-Sessoms, seconded by LaKesia Boone and approved unanimously).

Budget Report: The budget/finance report was approved as presented. (Moved by Oliver Holley, seconded by LaKesia Boone and approved unanimously).

Information Items: **Director's Report**

- **Calendar Update/Birthdays**
 - Happy **November** Birthday to:
 - Dr. Vivian Covington – 12
 - Marianne Russell – 21
 - Check calendar -- Review Calendar and Update (add new reps birthdays)
- **Membership Dues** – Ralph reminded the group that membership dues were due September 15, 2017.
- **ECU SEED Grant** – Ralph informed the group that the House cut funding for new SEED grants; therefore, the grant submitted in partnership with ECU did not come through.
- **ECU University/school district consortium** – Ralph provided an update on the consortium to develop an induction and coaching model for teacher leaders and principals (October 2017 - September 2018).
 - He attended the first meeting on September 19th and shared materials from the meeting.
 - The second meeting was held October 26th, but he could not attend due to a prior commitment.

- **ECU College of Education Rural Education Institute Team** (Dr. Kristen Cuthrell)
 - Ralph informed the group that the National Conference - participation was cancelled due to circumstances with the primary team members from ECU
 - Ralph attended the State **School University Partnership Summit** in Wilmington and shared materials.
- **Drive-In Conference Evaluation** – Ralph provided the group with a report from the Drive-In Conference evaluations. The overall conference rating was 4.6 of a possible 5 points.
- **Spring Conference** – Ralph provided the group with a summary of the spring conference committee conference call from October 5th (Catrina, Rhonda, and Ralph participated in the call)
- **Superintendent Luncheon** – Ralph reminded the group that invitations will be sent to member superintendents to join us for lunch on **Thursday December 7, 2017**.

Other Action Items:

2017 Fall Drive-In Conference

The Collaborative approved the evaluation report for the Fall conference as presented and with discussion. (Moved by LaKesia Boone, seconded by Mary Harrell-Sessoms and approved unanimously)

2018 Spring Conference

The Collaborative approved preliminary plans for the Spring Conference based on the planning committee report and member discussions. Two additional members were added to the planning committee which is now composed of LaKesia Boone, Catrina Davis, Ralph Evans, Oliver Holley, Rhonda Holmes, Yolanda Johnson, and Tammi Ward. (Moved by Oliver Holley, seconded by LaKesia Boone and approved unanimously)

2017-18 Initiatives

After reviewing results from a brainstorming session of possible Collaborative initiatives to be undertaken during the school year, the Collaborative decided to focus on two priority areas. Committees will be formed or expanded to work on plans for (1) the spring conference and (2) Praxis/Pearson test preparation. (Moved by Mary Harrell-Sessoms, seconded by Jacqueline Hargrove and approved unanimously)

2017-18 Meeting Schedule

The Collaborative approved changing the December meeting date from the 8th to Thursday, the 7th due to scheduling conflicts with the meeting site. (Moved by Yolanda Johnson, seconded by LaKesia Boone and approved unanimously).

Plus/Delta: The Collaborative used a Plus/Delta form to provide feedback on the meeting. A summary of results is listed below.

- Plus
 - Great Ideas!
 - Networking
 - Team Building
 - Positive Climate
 - Sharing and interaction was excellent!
 - Loved the food.
 - Awesome presentations!! A lot of best practices take ways!
 - Great presentations on best practices -- continue to do this
 - Positive information from the drive in conference
 - Location, lunch and gifts were very nice
 - Information sharing
 - Food was good
 - Forming of committees
 - Info
 - Presentations
 - Preparation of info for committees
 - Location
 - Food
 - Great collaboration
 - Presentations
 - Open communication

- Delta
 - None

- Comments
 - I always enjoy interacting with colleagues and Mr. Ralph at these meetings.
 - Wonder if we could help with costs and time by just letting us access the agenda on-line rather than making copies?
 - Enjoyed the shorter session
 - Committee work will be great
 - Changes for Spring conference will be great and make it more meaningful for the BT's
 - Presentations were helpful
 - Detailed info

Announcements: The next meeting will be held **Thursday**, December 7, 2017 at the Hitch' N Post.

Adjourn: With no further business, the meeting was adjourned.

_____, Director
_____, Recording Secretary