

Meeting Minutes
Friday, November 4, 2016
Weldon City Schools

Called to Order by: Ralph Evans, Director

Members Present: Sharon Arrington, LaKesia Boone, Shawnda Cherry, Tracy Gary, Sandra Hardy, Jacqueline Hargrove, Mary Harrell-Sessoms, Rhonda Holmes, LaTonia Vincent, and Tammi Ward.

Also present were Dr. Alana Zambone (ECU), Clay Smith (ECU), and Ralph Evans.

Members Absent: Vivian Bullock, Shelia Cumiskey, Brenda Dail, Catrina Davis, Dr. Shamica Long-Lane, Sonya Rinehart, and Marianne Russell.

Agenda: The agenda was approved as presented. (Moved by Tammi Ward, seconded by Sharon Arrington and approved unanimously).

Minutes: The minutes from the previous meeting were approved as presented with noted deletion. (Moved by Tracy Gary, seconded by Shawnda Cherry and approved unanimously).

Budget Report: The budget/finance report was approved as presented. (Moved by Tammi Ward, seconded by Sandra Hardy and approved unanimously).

Information Items: **Director's Report**

- **Calendar Update/Birthdays**
 - Happy **November** Birthday to:
 - Marianne Russell – 21
 - Check calendar -- Review Calendar and Update (add new reps birthdays)
- **Flash Drives** – Ralph was prepared to distribute BTWP flash drives to representatives from districts he did not visit during beginning teacher orientation.
- **Conference Video** – Ralph distributed CDs containing the Spring Conference to representatives who had not yet received a copy.
- **Membership Dues** – Ralph reminded the group that annual membership dues were due September 15, 2016.
- **Drive-In Conference Follow-up** – Ralph shared with the group a compiled report of evaluations from the fall conference. He pointed out the high average ratings for all the sessions and the conference overall.
- **Beginning Teacher Support Survey** – Ralph shared the link to the BT Support Survey and asked for input on continuing to refine the survey.
- **Collaborative Representative Support Survey** – Ralph shared the link to the Collaborative Representative Support Survey and asked for input on continuing to refine the survey.

- **LATP** – Ralph updated the group on his work in trying to find clarification for the Local Alternative Teacher Preparation Program.
- **Praxis/Pearson** – Ralph updated the group on his search for resources related to Praxis/Pearson test preparation.

Regional and Partner Updates

- **Rhonda Holmes (Sonya Rinehart-Skype)** shared the following
 - All Principal of the Year Portfolios are due today
 - Regional NC TWC Results Administrators Training
 - North Central Region – October 19, CCRESA
 - Northeast Region – November 29, Vernon James Center
 - AP READY – February 8, Vernon James Center
- **Dr. Alana Zambone and Clay Smith** participated in the discussion regarding the Local Alternative Teacher Preparation Program (LATP). They also shared resources available through East Carolina University.

Other Action Items: 2016-17 Initiatives

- **Praxis/Pearson Test Preparation** -- The Collaborative reached consensus on committing to develop a support system for preparing teachers to pass the Praxis/Pearson tests for licensure.
 - Compile resources
 - Create a google form to determine needs
 - Reps will send me resources of which they are aware.
 - Ralph will contact Catrina Davis for clarification regarding a Praxis prep program she mentioned during our fall conference
- **Local Alternative Teacher Preparation Program (LATP)** – The Collaborative decided that at this time there is not sufficient support for submitting the RFP. Ralph will poll member districts for a response by November 18 to determine action to take, if any. (Moved by Tammi Ward, seconded by LaKesia Boone and approved unanimously)

Spring Conference

After discussing the logistics of the Spring Conference, the Collaborative agreed to continue covering the lodging for presenters. Ralph will send reps tentative conference allotments for review and response by reps.

2016-17 Meeting Schedule

The 2016-17 meeting schedule was revised to include our January 13 meeting in Washington County by consensus.

Superintendent Luncheon

Superintendents will be invited to join us for lunch during our December 9 meeting at the Hitch” N Post, in Williamston. No action taken.

Plus/Delta: The Collaborative used a Plus/Delta form to provide feedback on the meeting. A summary of results is listed below.

- Plus
 - Great Collaboration
 - Good Lunch
 - Feedback from the Group
 - Very Informative
 - Inviting climate (decorations, room temperature, hospitality and food)
 - Great start on projects for teacher support, YES!!!
 - Strategies for the Praxis/Pearson Testing
 - Well planned meeting
 - Great meeting place
 - Great food and hospitality
 - Good items discussed that will help our beginning teachers
 - Great Job!! Mr. Evan
 - Encouraged by the Praxis project as it appears it might have benefit for our teachers.
 - Materials well organized and great job of loading on the electronic web site.
 - Meeting room and food great.
- Delta
 - None
 - I was glad that we had the discussion about the Lateral Entry RFP. I don't know how advantageous it would be for my district.
 - There were occasions when we got bogged down rather than going ahead and making a decision (LATP).
- Comments
 - Enjoyed the day.
 - Looking forward to the sharing of the resources for the teacher testing
 - Thank you for the hospitality Mrs. Gary and Mrs. Vincent.
 - Nice gifts and food
 - Very warm welcome from the superintendent
 - It concerns me that districts are leaving the Collaborative. We may need to find out why they are leaving. Are they not getting their needs met?
 - In order for the collaborative to be of benefit I feel we need to spend efforts on the initiatives that result in tangible products and results for the membership.

Announcements: The next meeting will be held Friday, December 9, 2016 in Hitch' N Post, Williamston, 10:00 am – 3:00 pm.

Adjourn: With no further business, the meeting was adjourned.

_____, Director

_____, Recording Secretary