

Meeting Minutes
Friday, March 18, 2016
Northampton County Schools Central Office, Jackson

Called to Order by: Ralph Evans, Director

Members Present: Sharon Arrington, LaKesia Boone, Vivian Bullock, Brenda Dail, Kenya Grant, Jacqueline Hargrove, Mary Harrell-Sessoms, Jennifer Hill, Kelly Jones, Shamica Long-Lane, Shirley Powell, Betty Pugh, Sonya Rinehart, Tanya Turner, and LaTonia Vincent.

Also present was Ralph Evans.

Members Absent: Dr. Ella Benson, Shelia Cumiskey, Catrina Davis, Cedric Gerald, Marianne Russell, and Dr. Shelia Williams.

Agenda: The agenda was approved as presented. (Moved by Mary Harrell-Sessoms, seconded by Kenya Grant and approved unanimously).

Minutes: The minutes from the previous meeting were approved as presented. (Moved by Vivian Bullock, seconded by Kelly Jones and approved unanimously).

Budget Report: The budget/finance report was approved as presented. (Moved by LaTonia Vincent, seconded by Vivian Bullock and approved unanimously).

Information Items: **Director's Report**

- **Calendar Update/Birthdays**
 - Happy March Birthday to:
 - Cedric Gerald – 1
 - Linda Bulluck – 2
 - Betty Pugh – 2
 - Tanya Turner – 2
 - Vivian Bullock – 3
 - Shirley Powell - 9
 - Check calendar -- Review Calendar and Update
- **ECU Project Update** – Ralph informed the group that he participated in a site visit with representatives from Z. Smith Reynolds as well as a conference call with ECU and New Schools representatives in preparation for the site visit. He shared some data ZSR requested during the site visit.
- **Support Coach Meeting Reports Status** – Ralph shared with representatives a status report of the monthly meetings from support coaches and reminded them that coaches are required to submit at least seven monthly reports to qualify for their stipend at the end of the year.
- **IHE/LEA Meetings** – Ralph informed the group that he attended the Region 1 & 3 meetings February 29 and March 4 respectively. One of the presentations during the Region 3 meeting dealt with the increasing teacher shortage. He shared results from group work related to that presentation.

- **Spring Conference** - Ralph provided the group with an update on activities related to the spring conference since our last meeting. He distributed bios for our keynote speakers to the appropriate persons.

He shared a copy of the conference program and asked reps to review for typos. He also shared a copy of the concurrent session grid and asked for volunteers to facilitate the sessions. He distributed conference shirts and asked for suggestions regarding snacks for the conference. He also reminded the group that each LEA is to bring at least two door prizes for the conference.

- **June 3 Meeting** - Ralph asked the group if they wanted our June 3 meeting to be held at the Hitch N Post or the NC TeleCenter in Williamston. The group reached consensus on the Hitch N Post.
- **Fall Conference Committee** - Ralphs asked if the Fall Conference Committee would be interested in an on-site visit to East Carolina University to study logistics for possibly moving the Fall conference there next year. He informed them he had talked with Catrina Davis to determine which days may be good for the visit. She said the weeks of May 9-20 would be good for her.\

The Committee agreed on May 18 and Ralph will contact Catrina for further planning. Mary Harrell-Sessoms also volunteered to serve on the committee and Sharon Arrington said she may be able to attend as well.

Regional and Partner Updates

- **Sonya Rinehart** shared the following
 - BT Summit information will be forthcoming
 - Northeast Region June 30 –J.A. Holmes High School in Edenton
 - North Central Region June 29 -SAS in Cary
 - Reported on the Virtual Job Fair which was held March 16. Several reps who participated in the Job Fair shared comments.
 - Assistant Principal READY sessions went really well
 - NE RESA Job Fair April 8 at Beaufort Community College
 - Principal READY:
 - NE April 14- Greenville Hilton
 - NC April 13- Durham Hilton
 - Finalizing Peer Review meetings
 - Problem-Solving Network March 24 3:30 – 4:30 pm hosted by Seth Brown, Pitt County Schools. Register at <http://servicesupporteast.ncdpi.wikispaces.net/Problem+Solving+Network>
 - Final day for Teacher Working Conditions coming up
 - Pay attention to State Board of Education actions as there are some changes coming related to TCP A004 and Standard 6. Possible voices on the SBE available to us if we have suggestions include Steve Lassiter and Becky Taylor.
- **Dr. Linda Patriarca** provided an update on the progress of the Lateral Entry grant application and possible funding sources. We should know something by the end of May. She remained available for questions.

Other Action Items: Spring Conference

Spring Conference logistics were approved based on Collaborative discussions. (Moved by LaTonia Vincent, seconded by LaKesia Boone and approved unanimously).

Strategic Plan

After completing the third activity related to strategies to be included in our strategic plan, the group reached consensus on several top priorities. Small groups made recommendations to the total group regarding the content and ways to implement the strategies assigned to each group. At our June meeting, Ralph will provide a compilation of the recommendations.

Plus/Delta: The Collaborative used a Plus/Delta form to provide feedback on the meeting. A summary of results is listed below.

- Plus
 - We surprised Ralph!!!
 - Good agenda
 - Food was yummy
 - Food
 - Great Information.
 - Thank you for all that you do!
 - Very good planning session for the conference and the upcoming years.
 - Super recognition for our super director
 - The surprise for the director was very well planned
 - Ralph Evans Day
 - Food was good
 - Enjoyed the relaxing work environment
 - Thank you for the hospitality
 - Good Pace
 - Celebration of Ralph Day!!
 - Informative
 - Location
 - Great Discussion
 - Mr. Evans' birthday celebration!
 - Food
 - Room arrangement
 - Discussion/sharing of ideas
 - Great hostess
 - Gift bags were great
 - Great celebration for such a deserving person – Ralph
 - Enjoyed refreshments and lunch
 - Wonderful hospitality
 - All information shared was of interest and informational
 - Enjoyed hosting!
 - Good food
 - Good collaboration

- Delta
 - Online issues specific to this county, too many hoops to get access to the wiki
 - Internet connection
 - Difficulty accessing Internet
- Comments
 - Great to be able to celebrate Ralph Evans today!
 - Welcoming group
 - Great hospitality
 - Great meeting facility
 - Awesome singer!!!!"
 - Another great meeting
 - Ready to get started on the strategies to move forward. Is it possible to start on these in a July work session?
 - Everything was beautiful!

Announcements:

A special thank you to LaKesia Boone, Mary Harrell-Sessoms, Kenya Grant, and the Northampton County Schools for serving as a great host! We had a great time.

I want to extend a special thank you to the Collaborative for the nice gestures you provided me. I was totally surprised and was touched! Thank you so much.

The next meeting will be held Sunday, April 17, 2016 in at the Crystal Coast Convention Center in Morehead City, 9:15 – 10:00 am.

Adjourn:

With no further business, the meeting was adjourned.

_____, Director

_____, Recording Secretary