

Meeting Minutes
Friday, June 2, 2017
Halifax County Schools

Called to Order by: Ralph Evans, Director

Members Present: Sharon Arrington, LaKesia Boone, Vivian Bullock, Shawnda Cherry, Catrina Davis, Tracy Gary, Kenya Grant, Mary Harrell-Sessoms, Oliver Holley, Rhonda Holmes, Dr. Shamica Long-Lane, Shirley Powell, Tammi Ward, and Kristen Watford.

Also present were the following:

- Dr. Eric Cunningham, Superintendent and Tyrana Battle, Assistant Superintendent, Halifax County Schools.
- Dr. Alana Zambone, Dr. Kristen Cuthrell, Christine Wilson, and Holly Fales from East Carolina University – SEED Grant partnership proposal
- Linette Hewlin and Julie Tucker – Praxis/Pearson trainers
- Ralph Evans.

Members Absent: Dr. Ella Benson, Shelia Cumiskey, Jacqueline Hargrove, Sonya Rinehart, Marianne Russell, and Dr. Shelia Williams.

Agenda: The agenda was approved as presented. (Moved by Vivian Bullock, seconded by Sharon Arrington and approved unanimously).

Minutes: The minutes from the previous meeting were approved as presented. (Moved by Vivian Bullock, seconded by Shawnda Cherry and approved unanimously).

Budget Report: The budget/finance report was approved as presented – including a provision to compensate the Director at a rate of \$1,500 per month, beginning July, until the 2017-18 budget can be confirmed. (Moved by Vivian Bullock, seconded by Oliver Holley and approved unanimously).

Information Items: **Sylvan Heights Bird Park Tour**

- Collaborative members were taken on a partial tour of the Bird Park. It was an enlightening experience and can serve as a resource for studies by teachers and students in our member districts.

ECU Grant Proposal

- Dr. Alana Zambone, Dr. Kristen Cuthrell, Christine Wilson, and Holly Fales from East Carolina University shared information regarding a SEED Grant partnership proposal. Key components of the program can be found on pages 3-4. The Collaborative expressed interest in the proposal. Due to the short turnaround time for the grant, letters of interest and a summary of lateral entry teachers by subject area are needed by June 19th. See action item below.

Director's Report

- **Calendar Update/Birthdays**
 - Happy **July** Birthday to:
 - Shawnda Cherry – 6
 - Tracy Gary – 16
 - Tammi Ward – 18
 - Happy **August** Birthday to:
 - Sonya Rinehart – 2
 - Sharon Arrington – 18
 - Brenda Dail – 27
 - Check calendar -- Review Calendar and Update (add new reps birthdays)
- **Support Coach** – Ralph reported that he had submitted requests for payment for support coaches to be paid by the Collaborative.
- Ralph distributed CDs containing the conference video.
- **Director's Online Evaluation** -- Ralph updated the group on the director's evaluation results. Only six people have responded, and Ralph asked the others to respond.
- Address BT needs throughout the year. PD sessions can piggy back on sessions by conference presenters. The proposed ECU SEED grant may also provide an avenue to accommodate some of these needs.
- **Praxis / Pearson** – Linette Hewlin and Julie Tucker will present to the group the types of things they can offer regarding test preparation.
- **The remaining items on the director's report were addressed in the action items.**

Regional and Partner Updates

- **Catrina Davis** shared several upcoming events at East Carolina University and will send information to Ralph for distribution to representatives.
- **Rhonda Holmes** shared the following:
 - June 20 -- Northeast BT Summit. John A. Holmes High School, Edenton.
 - June 21 -- North Central Regional BT Summit East Wake Academy, 400 NMC Dr. Zebulon, NC 27597
 - Please encourage your teachers to submit and think of BTs you would like to send.
 - Jason Griffin of Perquimans County Schools has been named NC Principal of the Year.
 - The 2018 Regional Teacher of the Year information was shared with all TOY Coordinators June 1.
 - As you are submitting BTSP plans for 2017-2018 be reminded to update your new plan with board signatures.
 - Note changes in the policy handles- LICN- Licensure, EVAL- Qualifications & Evaluation, TCPR-Tech Prep, TOYR-Teacher of the Year, TCED-Teacher Education, NBPT- National Board of Professional Teaching Standards
 - Policy link: <http://stateboard.ncpublicschools.gov/policy-manual>

Other Action Items: ECU SEED Grant Proposal

The Collaborative endorsed participation in the grant proposal, and authorized Ralph to submit a letter of interest and a compilation of lateral entry teacher numbers, on behalf of the Collaborative. Individual school districts may also submit individual district letters of interest. (Moved by Tammi Ward, seconded by Mary Harrell-Sessoms and approved unanimously).

2017 Fall Drive-In Conference

The Collaborative decided to hold the Fall Conference at East Carolina University September 30, 2017. It was recommended that we follow a similar schedule as the 2016 conference with the possible addition of several sessions such as ECU Mursion, and Praxis/Pearson test preparation.

Ralph will coordinate the planning with Catrina Davis and will inform representatives as the preparation progresses. The Collaborative also approved a registration fee of \$30 for the conference. (Moved by LaKesia Boone, seconded by Mary Harrell-Sessoms and approved unanimously).

2018 Spring Conference

The Collaborative approved the dates of April 27-29 as a first choice and April 20-22 as a second choice for the 2018 Spring Conference. The group also approved hosting the conference at the same site as last year. (Moved by Shawnda Cherry, seconded by Mary Harrell-Sessoms and approved unanimously).

2017-18 Meeting Schedule

The Collaborative approved the 2017-18 meeting schedule except for the June meeting date. That date will be determined after we begin the next school year. (Moved by LaKesia Boone, seconded by Shawnda Cherry and approved unanimously).

Director Evaluation

Due to the small number of responses, no action was taken.

2017-18 Initiatives

The Collaborative has expressed interest in ways to help BTs to pass the Praxis/Pearson licensure tests. Linette Hewlin and Julie Tucker shared with the group how they may be able to help. No action was taken.

2017-18 Membership Dues

The Collaborative approved membership dues for 2017-18 with a base fee of \$750 and \$75 per each BT1 and BT2. (Moved by Tammi Ward, seconded by LaKesia Boone and approved unanimously).

Plus/Delta: The Collaborative used a Plus/Delta form to provide feedback on the meeting. A summary of results is listed below.

- Plus
 - Tour of Sylvan Heights Bird Park
 - Location of meeting
 - Presenters regarding ECU Grant
 - Good attendance
 - Great hospitality
 - Enjoyed Hewlin's presentation
 - Thanks for the Retirement Gifts
 - Location was great!
 - Tour of the Bird Park
 - Presenters from ECU for Mursion / Grant - Good Presentation.
 - Presenters for Praxis / Good information shared from both individuals
- Delta
 - Too much in depth & time (Praxis/Pearson presenter Mrs. Tucker)
- Comments
 - I have thoroughly enjoyed being a part of the Collaborative. It has been beneficial to the district. Thanks for your guidance.
 - Food
 - Atmosphere
 - Nice large group today
 - Overall, a very productive day.

Announcements: The next meeting will be held **Friday**, September 8, 2017 in Hertford County.

Adjourn: With no further business, the meeting was adjourned.

_____, Director
_____, Recording Secretary

Supporting Effective Educator Development (SEED) Grant Opportunity

Funding Overview:

This is a US DOE grant awarding \$1-6 million for the first year of the project. The Department currently estimates that five to eight grants will be awarded, with an average award size of \$4 million. The grant period will be for up to 36 months with the possibility of renewal. The SEED grant program supports the implementation of evidence-based preparation, development, or enhancement opportunities for educators.

Prospective Partners:

Rural Education Institute, East Carolina University, College of Education (COE)
Lenoir County Schools
Northeast Collaborative

Purpose:

To design, implement, and research induction supports/packages utilizing COE resources while promoting capacity building for mentoring/teacher leadership development.

Targeted Audience:

BTs or Lateral Entry teachers not currently involved with the New Teacher Support Program: Model/Idea for Feedback and Input

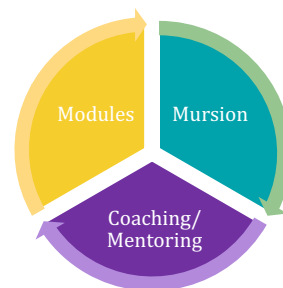
Key Induction Supports:

Sanford Inspire modules

Over 108 very well developed, multi-media, research-based on-line modules through our Sanford Inspire Partnership – very high quality with a brief coaching guide with each module and two things to try in the classroom at the end of each module.

Selected induction topics could include classroom management, high leverage practices, cultural responsiveness, and family-community-school collaboration.

Research Findings: 93%-96% of teachers found modules to be high quality, useful, and led to new practices being implemented in the classroom.



Mursion

Interactive virtual classroom with live interactors who can provide an opportunity for teachers to try things (i.e. classroom management, questioning, critical conversations) in a safe environment.

www.ecu.edu/mursion

Research Findings: 2-3 sessions in Mursion leads to automaticity of a more experienced teacher

Coaching Resources

A coaching and mentoring model developed through the Teacher Quality Partnership Grant with Pitt and Greene counties.

Research Findings: Positive gains in student engagement and use of research-based instructional strategies

Sustainability:

Rather than COE providing all of the coaching/mentoring, we would put together a coaching/mentoring professional development program and support from COE that is primarily focused on the mentors/coaches the districts assigned to the beginning teachers – and possibly other teachers you want to groom for future leadership roles. The induction resources would continue to be available to districts after the grant – the Inspire modules and coaching resources would be free and the Mursion sessions are available for a small fee covering the electronic access. There is a fee schedule on the Mursion website, although we may be able to work with you for a different fee schedule after participating in the project for continued access if they prove effective for induction of your lateral entry and beginning teachers.

Research Design:

We are considering a Design-Based Implementation Research (DBIR) model to determine what is working well or how to improve it. This is a continuous cycle of evaluation and improvement of the approaches/implementation through research-practice partnership between COE and the districts.

Questions?

We'd love to partner with you in building induction packages that support teachers. We look forward to hearing from you.

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