

**Meeting Minutes**  
**Friday, January 12, 2018**  
**Washington County Schools**

**Called to Order by:** Ralph Evans, Director

**Members Present:** LaKesia Boone, Shawnda Cherry, Catrina Davis, Kenya Grant, Mary Harrell-Sessoms, Yolanda Johnson, Dr. Shamica Long-Lane, and Marianne Russell.

Also present was Ralph Evans.

**Members Absent:** Dr. Ella Benson, Shelia Cumiskey, Karen Dameron, Jacqueline Hargrove, Oliver Holley, Rhonda Holmes, Karen Riddick, Sonya Rinehart, Tammi Ward, and Dr. Shelia Williams.

**Agenda:** The agenda was approved as presented. (Moved by LaKesia Boone, seconded by Shawnda Cherry and approved unanimously).

**Minutes:** The minutes from the previous meeting were approved as presented. (Moved by Shawnda Cherry, seconded by LaKesia Boone and approved unanimously).

**Budget Report:** The budget/finance report was approved as presented. (Moved by Marianne Russell, seconded by LaKesia Boone and approved unanimously).

**Information Items:** **Director's Report**

- **Calendar Update/Birthdays**
  - Happy January Birthday to:
    - LaKesia Boone – 9
    - Jamar Perry – 12
  - Check calendar -- Review Calendar and Update (add new reps birthdays)
- **Spring Conference** – Ralph provided the group with a summary of the spring conference committee conference call from January 4th (LaKesia Boone, Oliver Holley, Yolanda Johnson, and Ralph participated in the call)

**Regional and Partner Updates**

**Catrina Davis** shared information and upcoming events at East Carolina University.

- Latham Clinical Network meeting 2/7/18
- Forwarded link to session proposals to faculty and clinical teachers
- Schedule of events still being finalized and will be emailed
- Several positions at ECU are undergoing changes

**Superintendent Conversations**

The Collaborative reflected on conversations with superintendents from our December meeting.

**Other Action Items: 2018 Spring Conference**

The Collaborative approved updated plans for the Spring Conference based on the planning committee report and member discussions.

- Session proposal deadline – January 26, 2018
- Proposal selections – February 9, 2018
- Participant registration deadline – March 7, 2018
- Registration fees deadline – March 9, 2018
- Keynote speaker will be Mr. Jason Griffin, 2017 NC POY (Sunday)
- Catering menu
- Conference registration fee \$250 per person based on two people sharing a room. Includes covering cost for two nights lodging, meals (except Saturday night), conference materials and facility rental.
  - Additional \$135 if not sharing room.
  - Additional \$48 for guest meals
- BT Networking activity (Friday)
  - Participants will be assigned to tables based on teaching area (Table number will correspond to name tag number) and have informal conversation during dinner.
  - Human scavenger hunt where participants will move from their tables and connect with other participants before returning to their tables for closing activity

(Moved by LaKesia Boone, seconded by Yolanda Johnson and approved unanimously)

**Praxis/Pearson Test Prep**

The Collaborative discussed some of the issues facing beginning teachers passing the Praxis/Pearson licensure tests. Members shared what they are doing in their districts to address the problem. No action was taken on this topic.

**Announcements:**

The next meeting will be held **Friday**, February 9, 2018 at the Bertie County Schools Central Office.

**Adjourn:**

With no further business, the meeting was adjourned.

\_\_\_\_\_, Director  
\_\_\_\_\_, Recording Secretary