

**Meeting Minutes**  
**Thursday, January 21, 2016**  
**ECPS Professional Development Center, Princeville**

**Called to Order by:** Ralph Evans, Director

**Members Present:** Sharon Arrington, LaKesia Boone, Shelia Cumiskey, Brenda Dail, Catrina Davis, Tracy Gary, Kenya Grant, Mary Harrell-Sessoms, Kelly Jones, Jamar Perry, Betty Pugh, Sonya Rinehart, Tanya Turner, and LaTonia Vincent.

Also present were Dr. Linda Patriarca (East Carolina University), George Ward (NC New Schools), and Ralph Evans.

**Members Absent:** Dr. Ella Benson, Vivian Bullock, Cedric Gerald, Erika Newkirk, Shirley Powell, Marianne Russell, and Dr. Shelia Williams.

**Agenda:** The agenda was approved as presented. (Moved by Brenda Dail, seconded by Betty Pugh and approved unanimously).

**Minutes:** The minutes from the previous meeting were approved as presented. (Moved by Kelly Jones, seconded by LaKesia Boone and approved unanimously).

**Budget Report:** The budget/finance report was approved as presented. (Moved by Betty Pugh, seconded by Sharon Arrington and approved unanimously).

**Information Items:** **Director's Report**

- **Calendar Update/Birthdays**
  - Happy **January** Birthday to
    - LaKesia Boone - 9
    - Jamar Perry - 12
    - Sandra Hardy – 25
  - Check calendar -- Review Calendar and Update

**Regional and Partner Updates**

- **ECU Project Update.** Dr. Linda Patriarca from East Carolina University led a discussion of the Lateral Entry Grant Proposal. Collaborative representatives offered suggestions and asked questions for clarification of the proposal. George Ward from NC New Schools also provided input in the discussion.

The Collaborative recommended that before student surveys are used as part of this program, we need LEA Superintendent approval.

The following members agreed to serve on a committee to work on the ECU Lateral Entry program. These members may provide practical insight into interval discussions without having to call the total group together.

- Sharon Arrington
  - Shelia Cumiskey
  - Jamar Perry
  - Betty Pugh
- **Sonya Rinehart** shared the following
    - Marie Smith of Northampton County has been selected as Region 1 Teacher of the Year
    - A virtual job fair is being piloted March 16.
    - DPI is planning an Assistant Principal READY & Principal READY for this spring
    - There will be a BT Summit this summer: Region 3 – June 29 (site to be determined); Region 1-June 30 at Holmes High School in Edenton
    - Several monitoring visits remain
    - The next Region 1 IHE-LEA meeting will be held February 29 at Chowan University.
  - **Catrina Davis** shared the following
    - Calendar of Events are in progress (she will distribute to Collaborative members when complete.
    - March 2 - ECU Education Career Fair
    - March 2 - Latham Clinical ... (hope to finalize soon)
    - March 15 - Clinical Teacher Conference 9:00 am – 1:00 pm (for Spring clinical teachers and is free)
    - April 18 - middle school Avid Day at ECU 9:00 am
    - April 28 - secondary school Avid Day at ECU 9:00 am
    - Teacher Two by Four program

**Other Action Items: Spring Conference 2016**

Spring conference plans were as presented and based on Collaborative discussion. (Moved by Brenda Dail, seconded by LaKesia Boone and approved unanimously).

**2017 Spring Conference**

The contract with the Hampton Inn Morehead City for the April 7-9, 2017 Spring was approved as presented. (Moved by LaKesia Boone, seconded by Mary Harrell-Sessoms and approved unanimously).

## Strategic Plan

Since the weather forced the cancellation of the day2 two meeting, work on the strategic plan was postponed until the February meeting. No action was taken.

**Plus/Delta:** The Collaborative used a Plus/Delta form to provide feedback on the meeting. A summary of results is listed below.

- Plus
  - Lateral Entry Grant discussion & opportunity
  - Progress on Spring Conference Planning
  - Ralph of course: His leadership, patience, wisdom, knowledge
  - Group collaborating
  - Preparation for future
  - Location was great
  - Very productive
  - Very informative
  - Wonderful facility
  - Good information!
  - Liked the lateral entry info
  - Good planning session for the Spring Conference
  - Good information shared about the Lateral Entry Grant Proposal
  - Organized meeting
  - Good ideas shared about the grant proposal
  - Director providing explanations and details for the conference was really helpful
  - Great atmosphere and flexibility with the weather!
  - Organized session
  - Good hearing from Dr. Patriarca
  - Good use of time
  - Lunch was great!
  - Room was nice for the meeting.
  - Finished what needed to be done before 4:00
  - Productive meeting
  - Easy/quick drive
  - Great breakfast, lunch & snacks
  - Food was Great!
  - Room was great for a meeting
- Delta
  - None
  - Different lunch option

- Comments
  - The hospitality was fabulous! THANK YOU!!! Treats were fabulous
  - In the coming year, with tight budgets, it may be an idea to seek vendors that could be in the halls of the conference. This may offset costs.
  - Nice to recognize the birthdays for January with the beautiful cake
  - Nice meeting facility
  - Very clean facility
  - Nice host. Thank you!
  - Another great session with the Collaborative
  - Most conferences still charge the presenters. Consider charging the presenters and reducing the costs of the BTs. You could charge extra for pre-conferences and use that money to off-set the conference. Districts that can afford to send their people early and get a substitute will. Consider vendors.
  - Great location & lunch – thank you
  - We are the future for educators. Our leadership determines the strength within our district for BT's now and in the future.
  - Thoroughly enjoyed the collaboration between all stakeholders.

**Announcements:** A special thank you to Kelly Jones and the Edgecombe County Public Schools for serving as a great host! We had a great time.

The next meeting will be held Friday, February 19, 2016 in Bertie County, 10:00 am – 3:00 pm.

**Adjourn:** With no further business, the meeting was adjourned.

\_\_\_\_\_, Director

\_\_\_\_\_, Recording Secretary