

Meeting Minutes
Friday, February 6, 2009
Halifax County Schools

Called to Order by: Ralph Evans, Director

Members Present: Selma Allen, Karen Dameron, Wanda Hunt, Lynn Lassiter, Paula Mickey, Twanna Morales, Shanna Pendergrass, Betty Pugh, Marianne Russell, Pearl Sutton, and Brenda Winborne.

Also present were Mollie Henderson and Ralph Evans.

Members Absent: Carolyn Bazemore, Brenda Dail, Anna Howell, Susie Johnson, and Dr. May Wilkins.

Agenda: The agenda was approved as presented (Moved by Selma Allen, seconded by Karen Dameron, and approved unanimously).

Minutes: The minutes were approved as presented (Moved by Pearl Sutton, seconded by Mollie Henderson, and approved unanimously).

Budget Report: The budget report was approved as presented (Moved by Pearl Sutton, seconded by Shana Pendergrass, and approved unanimously).

Information Items: **Update Collaborative Calendar / Birthdays / Website:** Ralph asked participants if they had any new items to post on the Collaborative Calendar. The calendar can be viewed at <http://www.localendar.com/public/collaborative>. Ralph recognized Susie Johnson's birthday. Ralph provided a brief update for several components of the Collaborative website, including the Support, Resources, LEA Representatives, and Spring Conference pages.

Retreat Debriefing: Ralph led a brief discussion regarding the recent Collaborative retreat.

Spring Conference Planning: Ralph asked if any member districts had any budget issues that would keep them from participating in the conference – none were noted. The Collaborative narrowed the list of proposals for the conference to those most closely related to our priorities.

Members were reminded that March 31, 2009 would be the deadline for participant registration for the 2009 conference. LEAs may adjust the names of individual participants after that date, but we need to have numbers confirmed no later than our April 3, 2009 meeting in Camden.

Members were reminded that each LEA is to bring at least one door prize to the conference.

Ralph presented two logos for the Collaborative jackets and asked the group to select the one they liked best. The jacket order will be finalized next week.

Committee Reports: The Support Coach Training and Virtual Collaboration committees reported results from their respective meetings. The Support Coach Training committee will meet again at 9:00 am on March 6, prior to our regular meeting. The Virtual Collaboration committee will meet again at 1:00 pm at the Convention Center in Greenville following ECU's Job Fair.

New and Emerging Teacher Institute: Ralph shared with the group some information he received from Theresa Bell of the Center for Quality Teaching and Learning regarding some training for new teacher induction. He has had several communications with Theresa and is awaiting follow-up from her.

Regional Updates: Mollie provided an update on several regional issues:

- Licensure Road Show 2/20/09
- Teacher evaluation training
- Mentoring program

Strategic Plan Priorities (Work session): Postponed.

Action Items:

Spring Conference: The representatives approved the spring conference plan described in Information Items. (Moved by Paula Mickey, seconded by Wanda Hunt, and approved unanimously).

Support Coach Training Committee Report: The Collaborative approved the report submitted by the committee. (Moved by Karen Dameron, seconded by Brenda Winborne, and approved unanimously).

Virtual Collaboration Committee Report: The Collaborative approved the report submitted by the committee. (Moved by Selma Allen, seconded by Betty Pugh, and approved unanimously).

Strategic Priorities: No action taken.

Plus/Delta:

The Collaborative used a Plus/Delta form to provide feedback on the meeting. A summary of results is listed below.

- Plus
 - We got a lot done today
 - Good plans
 - I like my new Collaborative family
 - Very organized, knowledgeable group of people (if they don't have an answer – they're going to find it)
 - I learned a lot in 5 hours
 - Nice meal/gift bag/good hostess
 - Very nice gift bag from Mr. Evans.
 - Productive meeting/everyone works well together
 - Ralph's pre-meeting organizing for us
 - As always – the sharing of information and discussion
 - Good discussion
 - Good attendance
 - Good representations – 10 school systems
 - Very organized
 - Good committee reports
 - The support that is given to the new people
 - Yet very good information to be shared
 - Relaxed atmosphere
 - Ralph's thoughtfulness!
 - Important information shared
 - Attendance – good representation
 - Ralph's organization
 - Valentine Treats
 - Quality input
 - Attendance
 - Information shared
 - Task accomplished
 - Location/lunch/gift
 - Organized Ralph
 - Gift, information, leadership
 - Great attendance
 - Good, rich discussions
 - Covered lots of ground
- Delta
 - Lots of information in one day
 - None
 - Budget concerns – for all
- Comments
 - “Good food – good fellowship”
 - “Good people. I hope I can attend again sometime. Thank you”

- “Great meeting as usual.”
- “This is truly a family affair.”
- “Good to see everybody!”

Announcements: The next meeting will be held in Plymouth, at the Washington County Schools Central Office, March 6, 2009.

Thanks to Selma and Halifax County Schools for hosting our meeting. We had a great time.

Adjourn: With no further business, the meeting was adjourned.

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_____, Director

_____, Recording Secretary