



# The Collaborative – Supporting Beginning Teachers

www.necollaborative.org

## COLLABORATIVE MEETING

January 14, 2010

Bridgers Building: ECPS Professional Development Lab, Tarboro

**PURPOSE/CONTEXT:** Annual Retreat/Professional Development

**DESIRED OUTCOME (S):** By the end of this meeting, participants will have ...

1. hands on experience with technology designed to facilitate virtual collaboration.
2. a first draft of the contents for the Beginning Teacher Welcome Packet

**STAKEHOLDERS:** Collaborative LEA Representatives, partners, and Director

WHAT (Content)	HOW (Process)	WHO (Facilitator)	TIME (Minutes)
<b>Start-ups</b> <ul style="list-style-type: none"> <li>• Purpose/Context</li> <li>• Desired Outcomes</li> <li>• <a href="#">Agenda (action)</a></li> </ul>	Presentation Review Discuss/Clarify <a href="#">Consensus</a>	Ralph	15
<b>Virtual Collaboration Revisited</b> 1. Wallwisher	<a href="#">Presentation</a> / Discussion	Ralph / Karen	15
2. Ning – Chat, Twitter, Forums	<a href="#">Presentation</a> / Discussion	Ralph	60
<b>Lunch</b>			60
3. <a href="#">Google Docs</a>	<a href="#">Presentation</a> / Discussion	Ralph	90
<b>Break</b>			15
4. DimDim	<a href="#">Online Overview</a> <a href="#">Presentation</a> / Discussion	Ralph	45
<b>Beginning Teacher Welcome Packet</b>	Using virtual <a href="#">collaboration</a> skills to begin developing the packet	LEA Reps	30
<b>Summary / Prelude to Day 2</b>	Reflection / Presentation	LEA Rep	10
<b>Plus/Delta (Online)</b>	<a href="#">Monthly Feedback Form</a>	LEA Rep	5
<b>Adjourn Day 1</b>			

**Member LEAs: Bertie, Camden, Edenton-Chowan, Edgecombe, Gates, Halifax, Hertford, Martin, Northampton, Perquimans, Tyrrell, Warren, Washington, Weldon.**



## COLLABORATIVE MEETING

January 15, 2010  
 Comfort Inn, Tarboro

**PURPOSE/CONTEXT:** Annual Retreat/Regular Monthly Meeting

**DESIRED OUTCOME (S):** By the end of this meeting, participants will have ...

3. a knowledge of business transactions for the regular monthly meeting
4. a revised draft of the Beginning Teacher Welcome Packet
5. an individual website created by the participant

**STAKEHOLDERS:** Collaborative LEA Representatives, partners, and Director

WHAT (Content)	HOW (Process)	WHO (Facilitator)	TIME (Minutes)
<b>Start-ups</b> <ul style="list-style-type: none"> <li>• Purpose/Context</li> <li>• Desired Outcomes</li> <li>• <b>Agenda (recap)</b></li> <li>• <u>Minutes (action)</u></li> <li>• Ground Rules</li> </ul>	Presentation Review Discuss Clarify Consensus	Ralph	10
<b>Information Items</b> Director's Report	<u>Presentation</u> / Discussion	Ralph	10
<b>Action Items</b> <ol style="list-style-type: none"> <li>1. Budget/Finance Report</li> <li>2. Spring Conference</li> <li>3. Other</li> </ol>	Presentation Discussion Consensus	Ralph	30
<b>Reflections on Day 1</b>	Discussion	LEA Reps	10
<b>Beginning Teacher Welcome Packet –2</b>	Presentation / Discussion	Ralph	20
<b>Break</b>			15
<b>BTWP Design</b> <ol style="list-style-type: none"> <li>a. <a href="#">Grant Support</a></li> <li>b. <a href="#">Production Framework</a></li> <li>c. <a href="#">Distribution Framework</a></li> </ol>	Small group recommendations	-Team 1 -Team 2 -Team 3	90
<b>Lunch</b>			45
<b>Bringing it All Together</b>	Discussion / Consensus	Ralph	90
<b>Break</b>			15
<b>Individual Websites / iGoogle</b>	Participants create own website	LEA Reps	60
<b>Announcements</b> Next Meeting – Northampton -- 2/5/2010	Presentation/Discussion	Ralph	5
<b>Next Steps</b>	Discussion / <a href="#">Consensus</a>	LEA Rep	5
<b>Plus/Delta (Online)</b>	<a href="#">Monthly Feedback Form</a>	LEA Reps	5
<b>Adjourn</b>			

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## COLLABORATIVE CONTRIBUTIONS

January 14, 2010

LEA	Visit	Membership	Drive-In Conference	Spring Conference	Paper
Bertie		✓	--		
Camden		✓	--		
Edenton-Chowan		✓	✓		
Edgecombe		✓			
Gates	✓	✓	✓		
Halifax	✓	✓	--		
Hertford	✓	✓	✓		
Martin	✓	✓	--		✓
Northampton	✓	✓			✓
Perquimans		✓	✓		
Tyrrell	✓	✓	--		
Warren	✓	✓			
Washington		✓	--		
Weldon		✓	✓		✓

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