



## COLLABORATIVE MEETING

**December 4, 2009**

Ryan's Restaurant, Roanoke Rapids, NC

**PURPOSE/CONTEXT:** Regular monthly meeting

**DESIRED OUTCOME (S):** By the end of this meeting, participants will have ...

1. an update from the director, committees, and partners
2. a knowledge of business transactions for the regular monthly meeting

**STAKEHOLDERS:** Collaborative LEA Representatives, partners, and Director

<b>WHAT</b> (Content)	<b>HOW</b> (Process)	<b>WHO</b> (Facilitator)	<b>TIME</b> (Minutes)
<b><u>Start-ups</u></b> <ul style="list-style-type: none"> <li>• Purpose/Context</li> <li>• Desired Outcomes</li> <li>• <b>Agenda (action)</b></li> <li>• <b>Minutes (action)</b></li> <li>• Ground Rules</li> </ul>	Presentation Review Discuss Clarify Consensus	Ralph	10
<b><u>Information Items</u></b> 1. Director's Report	Presentation / Discussion	Ralph	10
2. Committee Reports	Presentation / Discussion	Comm. Chairs	10
3. Regional and Partner Updates	Presentation / Discussion	Partners	10
<b><u>Best Practices</u></b>	Sharing What Works	LEA Reps	20
<b><u>Collaborative Update</u></b>	Presentation (to Superintendents)	Ralph	15
<b>Lunch</b>			45
<b><u>Action Items</u></b> 1. Budget/Finance Report 2. Retreat 3. Spring Conference 4. Zoomerang Renewal	Presentation Discussion Consensus	Ralph	30
<b><u>Announcements</u></b> Next Meeting – Retreat Tarboro January 14-15, 2010	Presentation/Discussion	Ralph	5
<b><u>Next Steps</u></b>	Discussion Consensus	LEA Rep (designated)	5
<b><u>Plus/Delta</u></b>	Monthly Feedback Form	LEA Rep	5
<b><u>Adjourn to Closing General Session</u></b>			

**Member LEAs: Bertie, Camden, Edenton-Chowan, Edgecombe, Gates, Halifax, Hertford, Martin, Northampton, Perquimans, Tyrrell, Warren, Washington, Weldon.**

## COLLABORATIVE CONTRIBUTIONS

December 4, 2009

LEA	Visit	Membership	Drive-In Conference	Spring Conference	Paper
Bertie		✓	--		
Camden		✓	--		
Edenton-Chowan		✓	✓		
Edgecombe		✓			
Gates	✓	✓	✓		
Halifax		✓	--		
Hertford		✓	✓		
Martin	✓	✓	--		✓
Northampton	✓	✓			✓
Perquimans		✓	✓		
Tyrrell	✓	✓	--		
Warren	✓	✓			
Washington		✓	--		
Weldon		✓	✓		✓

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